

Hidden Mountain Book of Policy

(As Approved by Populace: April 2024)

Updated by Seneschal: Seiffrid Wolfhart

1. The Barony Defined

1.1 The Barony of Hidden Mountain (hereafter called the Barony) is a region within the Kingdom of Atlantia, being one of the Laurel Kingdoms of the Society of Creative Anachronism. The Barony geographically consists of the following counties in South Carolina: Beaufort, Berkeley, Charleston, Clarendon, Colleton, Dillon, Dorchester, Florence, Georgetown, Horry, Jasper, Marion, Orangeburg, and Williamsburg.

2. Basis of Policy

2.1 The Barony and its officers shall adhere to Corpora, the Atlantian Great Book of Laws, Kingdom of Atlantia Policy, State Law, and Federal law which supersede Baronial policy in all things.

2.2 The Barony shall strive to follow the words of its Charter, being Granted on the 24th day of March AS XVII by the hand of Their Royal Majesties Olaf and Aislinn.

2.3 Hidden Mountain Book of Policy (hereafter referred to as HMBP) shall be reviewed annually within the first quarter of the calendar year and a copy maintained by the Seneschal.

2.4 Changes to the HMBP shall be made by a majority vote of paid members at a Baronial Commons/Business meeting or Curia.

2.5 HMBP shall be maintained on the Baronial Web Page.

- 2.5.1 In case of a discrepancy between HMBP, reproduced copies or electronic versions, the one true copy of HMBP that is held on the Baronial web site and maintained by the Seneschal has precedence.

3. Offices

3.1 The Barony shall maintain offices as required by Corpora, Atlantian Great Book of Laws and Kingdom of Atlantia Policy and may also include additional offices as deemed necessary.

3.2 All officers shall provide the Baronage with a courtesy copy of all reports and keep the Baronage abreast of any important issues affecting the Barony of Hidden Mountain.

- 3.2.1 This officers report will be communicated at the monthly Baronial Commons/Business meeting.

3.3 Office Vacancies

- 3.3.1 All vacancies shall be published in the Mountain Mayhem (the Baronial newsletter), Baronial official web site, and unofficial social media (e.g. Facebook), prior to installing new officers.
- 3.3.2 Written letters of intent (electronic or otherwise) shall be required for all officer applications and shall be submitted to the Seneschal.
 - 3.3.2.1 The Seneschal may set a deadline for receiving letters of intent for any office.
- 3.3.3 All applications to any office require a popular vote of paid members at the Baronial Commons/Business meeting to determine if the Barony will recommend them to the respective Kingdom Officer for warranting.
- 3.3.4 Upon resignation or expiration of warrant, the outgoing officer will surrender all files, material, and equipment pertaining to their respective office within 14 calendar days to either the Seneschal or the new officer.
- 3.3.5 If an office suddenly becomes vacant, the outgoing Officer's primary (or "drop dead") deputy may assume the office at the discretion of the Seneschal on an interim basis until the requirements are met for filling the office vacancy.
 - 3.3.5.1 If there is no deputy, then the Seneschal assumes the responsibilities of the office until a new officer is found.
- 3.3.6 If the office that suddenly becomes vacant is the office of Seneschal and there is no drop dead deputy, the group is immediately put under suspension by the Kingdom Seneschal in accordance with the Kingdom of Atlantia Book of Policy, Section 1., 1.1, 1.1.1 – 'Every Group must have a Seneschal'.

3.4 Officer Removals

- 3.4.1 Officers who do not attend two consecutive meetings and who do not send in a report for two consecutive Baronial meetings may be recommended to their respective Kingdom Officer for removal.
- 3.4.2 Baronial Officers not in compliance with the Corpora, Atlantian Great Book of Laws, Kingdom of Atlantia Policy of their office may be recommended to their respective Kingdom Officer for removal. The Seneschal shall attempt to contact the Baronial Officer prior to the recommendation.
 - 3.4.2.1 Documentation of such efforts should be included in the recommendation to the kingdom officer and in the seneschal's quarterly report and permanent records.

4. Meetings

4.1 The time and location for the next Commons/Baronial Meeting shall be decided at the current meeting and published in the Mountain Mayhem (the Baronial Newsletter), the Baronial webpage and on the unofficial social media group (e.g. Facebook).

4.2 Commons/Baronial Meeting shall normally be held every month.

4.3 The Baronial Seneschal shall contact the Baronial Officers for emergency changes and the changes may be relayed via email and social media posts. i.e., text msg.

4.4 Baronial Officers and canton Seneschals are expected to attend the monthly Commons/Baronial Meetings. If unable to attend, they should contact the Baronial Seneschal prior to the meeting. Officers not attending should send a written report.

- 4.4.1 The Seneschal may set a deadline for receiving the report.

4.5 Business Meeting Minutes (Notes)

- 4.5.1 Business meeting minutes must be taken at each meeting by the seneschal in accordance with Kingdom of Atlantia Policy or someone the seneschal designates to do so. The minutes should record all business that transpired from the time the meeting starts to the time the meeting closes.

- 4.5.1.1 The business meeting minutes must be published within 14 days from the date of the business meeting. They should be published on the Baronial web page and unofficial social media (e.g., Facebook). They should be included in the seneschal report published in the Barony newsletter, The Mountain Mayhem.

5. Publications

5.1 All Baronial publications should go through the Baronial Chronicler's office.

5.2 The Barony shall publish a monthly newsletter in accordance with the Atlantian Great Book of Laws and Kingdom of Atlantia Policy.

- 5.2.1 The newsletter shall be called the Mountain Mayhem.

- 5.2.2 The Mountain Mayhem shall be available on the Baronial web page.

5.3 All letters of intent for territorial Baronage will be published in the Mountain Mayhem.

6. Events

6.1 Event Budget and Reports

- 6.1.1 HMBP will conform to Hidden Mountain Financial Policy in all matters regarding events and budgets.

6.2 Autocrat

- 6.2.1 Selection

- 6.2.1.1 Prospective Autocrats shall submit a bid which includes an Event Proposal form, a Budget, and Proof of membership that extends through the event date to the Baronial Seneschal and Exchequer.

- 6.2.1.2 If there are multiple event bids for the same event or event date then event proposals will be presented to the populace at a Baronial meeting. A majority vote of paid members will determine the Autocrat.

- 6.2.2 Removal

- 6.2.2.1 If it is determined by the Seneschal and a major vote of Baronial Officers that the Autocrat for a Baronial Event is in willful noncompliance with Corpora, Atlantian Great Book of Laws or Kingdom of Atlantia Policy, and Baronial policies, then the Autocrat will be removed as Autocrat for the event.

- 6.2.2.2 If an Autocrat is removed from Autocrat duties, the baronial Seneschal will handle the Autocrat responsibilities for the event until a new Autocrat is selected.

- 6.2.2.3 If an Autocrat is removed from Autocrat duties for an event, a new Autocrat will be selected through a majority vote of the Baronial Officers.

6.3 Event Staff

- 6.3.1 The event staff shall be selected by the Autocrat.

- 6.3.2 Event staff must be in compliance with Corpora, Atlantian Great Book of Laws or Kingdom of Atlantia Policy.

7. Baronial Property

7.1 HMBP will conform to the Hidden Mountain Financial Policy in all matters regarding Baronial Property.